

FEES & CHARGES SCHEDULE

2018-2021

Working together for a thriving Southland

For now & our future

Fees and Charges Schedule 2018-2021

As adopted by Council on 29 June 2018

Minor adjustments adopted by Council on 20 February 2019

Publication No 2018-08
ISBN No 978-0-909043-30-8

Resource Management Act 1991 User Charges

Discount policy for applications processed in excess of statutory timeframes

The Resource Management (Discount on Administrative Charges) Regulations 2010 (as amended in 2014) apply to applications for resource consents processed by Environment Southland and provide for a discount if the application takes longer to process than is allowed under the timeframes specified in the Resource Management Act. No separate discount policy has been adopted by the Council.

User Charges

The Council's user charges are fixed under Section 36, Resource Management Act 1991. Regardless of the fixed fee that must be paid on lodgment of an application, the Council only charges actual costs as required by the Act. Refunds are given, or additional fees are charged, whichever is appropriate.

In terms of Section 36AAA, Resource Management Act 1991 the Council has exercised its discretion to impose a range of different charges for recovery of reasonable administrative costs incurred by the Council in respect of the variously identified activities to which the charges relate.

The sole purpose of these charges is to recover the reasonable costs of Council involvement with those activities through a user pays approach.

Specifically, the charge amounts have been judged as appropriate and reasonable. Charges under Section 36 of the Resource Management Act 1991 are imposed:

- to the extent that the benefit of the local authority's actions to which the charge relates is obtained by those persons as distinct from the community of the local authority as a whole; or
- where the need for the local authority's actions to which the charge relates results from the actions of those persons; or
- in a case where the charge is in respect of the local authority's monitoring functions under Section 35(2)(a) (which relates to monitoring the state of the whole or part of the environment),—
 - to the extent that the monitoring relates to the likely effects on the environment of those persons' activities; or
 - to the extent that the likely benefit to those persons of the monitoring exceeds the likely benefit of the monitoring to the community of the local authority as a whole.

The Council may use its discretion to fix different charges for different costs Council incurs in the performance of its various functions, powers, and duties under this Act—

- (a) in relation to different areas or different classes of applicant, consent holder, requiring authority, or heritage protection authority; or

- (b) where any activity undertaken by the persons liable to pay any charge reduces the cost to the local authority of carrying out any of its functions, powers, and duties.

Regarding the balance between individual benefit and community benefit, Council considers it is appropriate that 100% of the costs, where they can be identified, are met by the affected individual rather than some of this cost being apportioned to the general ratepayer.

That general principle may not be applicable to absolutely all services Council provides but where there is a split in benefit between public and private benefit, the Council has fixed the fees and charges having regard to the matters in Section 36AAA.

GST and Inflation

All fees and charges are inclusive of GST unless otherwise stated. Annual inflation adjustments are sourced from the BERL Economics report as set out in the *Significant Assumptions and Risks* section of the 2018-2028 Long-term Plan.

Charges and Deposits for processing applications for resource consents and related activities

Environment Southland will not begin processing resource consent applications until the following fees or deposits have been paid in full.

Minor consents charged on a fixed fee basis

Table 1

Consent type	2018/19	2019/20	2020/21
Whitebait stand	\$220.00	\$225.00	\$230.00
Bore and wells	\$290.00	\$297.00	\$303.00
Transfer of Consent holder per consent up to 3 consents	\$100.00 per consent	\$100.00 per consent	\$100.00 per consent
Transfer of Consent holder (more than 3 consents)	\$75.00 per consent	\$75.00 per consent	\$75.00 per consent

Note: The above are fixed charges and not subject to any additional charges. The above has been determined to be the actual processing costs for these types of transactions.

Non-notified resource consents, changes to existing consents, and certificates of compliance

Table 2

Consent type	Deposit	Staff and Vehicle Charges
All non-notified consents except those listed in Table 1: <ul style="list-style-type: none"> • Certificates of compliance • Change of consent conditions • Change of lapse date (s125, RMA) 	\$1,500.00	Actual cost of staff and other costs to Council. Staff time is charged at \$145.00/hr. Vehicle use for site visits is charged at \$0.73/km.

Given the variety of resource consent types and the potential range of complexity, the cost the processing these consent applications is unlikely to be the same as the initial deposit.

Depending on the circumstances, the applicant may receive a refund of part of their deposit or an additional amount may be required.

Initial fixed application fees for limited notified or publicly notified resource consents

Table 3

Resource Consent Process	Deposit	Charge for Council Services	Additional External Costs
Initial limited notified or publicly notified application (up to hearing stage).	\$2,000.00	N/A	N/A
Further application fee if a hearing is scheduled.	\$5,000.00 per estimated day of hearing	<ul style="list-style-type: none"> • Councillor meeting expenses and allowances. • Costs of Council staff required to attend and support the hearing. • Costs for investigations and preparation of reports by Council staff. • Costs of Council staff are \$145.00/hr. 	At actual cost: <ul style="list-style-type: none"> • the costs of a Hearing Commissioner if appointed. • Council legal costs to attend the hearing if Council considers it necessary; • costs for investigation and preparation of reports from external agencies.

Note: The deposits in Table 3 above are required to be paid in two stages:

1. when the application is lodged the application deposit of \$2,000.00 is payable;
2. when a hearing is required to determine the application, the second deposit of \$5,000.00 will need to be paid before a notice of hearing is issued.

Where the actual cost of the application processing and the hearing is different to the deposits charged the difference will be refunded to the applicant if the costs are lower, or an additional charge will be required if the costs are higher. Council will endeavour to keep applicants informed if the costs are expected to be significantly in excess of the deposits.

Under Section 36(7) of the Resource Management Act the processing of any application will be stopped if the applicable deposit is not paid in full.

Environment Southland recognises that some activities that require resource consent are undertaken by not-for-profit organisations and enhance the environment. The Council will consider remitting or waiving fees for consent processing if a not-for-profit individual or organisation can demonstrate that their activity will achieve an environmental or community benefit or service. This consideration is at Council's discretion and will be considered on a case-by-case basis.

Advice and information for prospective consent applicants

Staff are available daily to meet potential consent applicants to provide planning and pre-application advice. The first half hour of assistance on any application or proposal is free of charge, with subsequent assistance being charged according to Table 2.

Consent processing costs may include staff time, disbursements, legal charges, Iwi consultation fees, consultant(s) fees, commissioning of reports or technical reviews, and, if applicable, hearing commissioner fees. Before using consultants and commissioners to process resource consent applications and/or audit assessments of environmental effects, staff will consult with the applicant and advise of the likely cost.

Where an application is for a restricted coastal activity, additional costs are payable to the Minister of Conservation pursuant to the Resource Management (Transitional, Fees, Rents and Royalties) Regulations 1991 and amendments.

Disbursements may include public notification under Section 93, typing, photocopying, photography, postage and any other incidental expenses attributable to the matter for which a charge is being levied.

In addition to the processing fees specified in Table 2, further hearing charges are applicable and must be paid prior to the hearing being set down – refer Table 3.

Resource consent monitoring and annual administration charges

Administration charges are fixed to recover Council costs associated with providing a consents processing service and which cannot be charged to an individual user. These costs are incurred through activities such as maintenance of a consents database, provision of expiry notices, responding to requests for information on consents generally, and meeting with consent holders to discuss matters relating to their consents.

Annual charges apply to all current resource consents granted on or prior to 1 July 2018, whether or not the consents have been used.

The charges still apply if a consent is not used because the consent holder is reserving the right to use a resource or carry out an activity, in turn limiting the chances for others to hold similar consents. If a consent holder is not using a consent and does not wish to pay the charges, the consent holder has the option of surrendering the consent. If the consent holder is using only part of a consent (i.e. the maximum allowed water take is higher than the actual use), the consent holder can seek to amend the consent accordingly to reduce annual charge costs.

Table 4

Description	Fee per Consent		
	2018/19	2019/20	2020/21
Whitebait stands.	\$23.00	\$23.50	\$24.00
Minor consents that are granted for more than one year, and require minimal administration and record-keeping. Examples are minor water takes, discharges onto land (excluding dairy effluent and industrial wastewater discharges) and structures on lakes and river beds.	\$50.00	\$51.00	\$52.00
Common consents that require regular record-keeping and maintenance of the consents database, possibly including the provision for a review of conditions. This category will include activities that are still minor, but require a higher level of administration.	\$110.00	\$112.00	\$116.00
Consents that require a higher level of administration, and infrequent contact with the consent holder. The activities authorised may involve consents staff dealing with issues relating to that activity on a regional scale. Examples are marine farming and dairy effluent disposal.	\$190.00	\$194.00	\$198.00
Significant consents that require a high level of administration. They also involve consents staff in wider management issues associated with the activity either individually or as a group.	\$620.00	\$634.00	\$647.00

Description	Fee per Consent		
	2018/19	2019/20	2020/21
Major consents that have a significant administrative requirement and necessitate a high level of contact with the consent holder. This category generally only applies to a large industry holding multiple consents.	\$1,250.00	\$1,278.00	\$1,304.00

Annual consent compliance monitoring charges

Fixed charges for various compliance monitoring activities inspections/monitoring.

Table 5

Description	Amount		
	2018/19	2019/20	2020/21
Compliance monitoring charge for consents requiring reporting of commencement and/or completion of works, or for each single minor report due during the current financial year (e.g. CSWA logs, bore logs, pond construction reports, inactive water takes).	\$65.00	\$66.00	\$68.00
Per annum charge for the inspection of Stewart Island boatsheds and jetties (one site inspection completed every three years).	\$65.00	\$66.00	\$68.00
Per annum charge for inspection of the Fiordland barges, fishing industry facilities, duties and moorings between Yates Point to Puysegur Point (one inspection every three years)	\$160.00	\$164.00	\$167.00
Per annum charge per inspection coastal marine area structures on the south coast (remainder of Environment Southland controlled coastline) (one site inspection completed every three years).	\$90.00	\$92.00	\$94.00
Inspection of whitebait stands other than the Hollyford and Awarua Rivers.	\$105.00	\$107.00	\$110.00
Discharge permit monitoring charge (aerial or on-site) relating to the disposal of dairy and piggery effluent. The number of inspections is determined in accordance with the individual consents and the likelihood of significant adverse effects from the activity impacting on the environment. Cost is per inspection undertaken.	\$415.00	\$424.00	\$433.00
Wintering Pads – inspection of operation of wintering pads. If the consent covers both wintering pad and dairy shed effluent, both require inspection in any year.	\$415.00	\$424.00	\$433.00
Inspection for whitebait stands on the Hollyford and Awarua Rivers.	\$215.00	\$220.00	\$225.00
For the supervision, inspection/monitoring and administration of all activities associated with gravel extraction in the beds of rivers. All charges associated with alluvial gravel extraction which are specified in any inspection/ monitoring schedule are recovered via this fee.	\$0.55/m ³	\$0.56/m ³	\$0.57/m ³
The non-provision or inadequate provision of resource consent condition data/information by a consent holder in accordance with their consent.	\$1,200.00	\$1,226.00	\$1,252.00
For the receipt and processing of large volume* irrigation water take data/information.	\$325.00	\$332.00	\$339.00
For the receipt and processing of small to medium volume* irrigation water take data/information.	\$150.00	\$153.00	\$156.00
Water sampling result analysis when combined with a discharge permit inspection. **	\$90.00	\$92.00	\$94.00
Surface water sampling result analysis when not combined with an effluent discharge consent inspection. **	\$260.00	\$266.00	\$272.00
		plus laboratory fees***	

Description	Amount		
	2018/19	2019/20	2020/21
Groundwater sampling costs with sample taken.	\$240.00	\$245.00	\$250.00
	plus laboratory fees		
Groundwater sampling costs with no sample taken.	\$190.00	\$194.00	\$198.00

Notes:

- * Classification of Consents – groundwater and surface water takes are individually rated as large or small to medium based on consideration of the following factors:
1. water takes for dairy operation are considered medium to small;
 2. size of extraction - if water taken is greater than 5 litres/second, it will be classified as large unless the annual consented volume of the take is below 100,000 m³;
 3. Table 5 applies to the processing, recording and compliance monitoring of information required by water take consents that are for industrial purposes.
- ** Excludes travel costs and field staff costs, but includes database entries and administrative activities. All fees are charged on a per action or inspection basis.
- *** On occasions, either due to officer discretion or physical conditions, it is not possible to take a sample. In these circumstances, only the base fee will be charged.

Fixed charges are set which generally apply to activities where conditions are very similar or the same. If an activity identified for fixed charges is non-standard, then variable charges may apply to that non-standard activity, e.g. a water take may have non-standard consent conditions which may require additional monitoring. Fixed charges are invoiced annually at the consent anniversary.

Fixed charges under Section 36(3) of the Act are not open to objection or appeal.

Variable charges for consent monitoring

Variable charges apply to activities where consent conditions and the nature and scale of activity is likely to vary. In most instances variable charges are invoiced annually at the consent anniversary. In some instances (e.g. large infrastructure projects, or municipal activities) variable charges may be invoiced more frequently, i.e. monthly or quarterly. All variable charges are based on actual and reasonable costs since the previous invoice. There may be some instances where the variable charge may be \$0 as no monitoring is undertaken in the previous year.

The costs that contribute to variable charges are:

Table 6

Cost Activity	Amount		
	2018/19	2019/20	2020/21
Hourly charge out rate	\$145.00	\$148.00	\$152.00
Vehicle	\$0.76 per km		
Disbursements – standard consent lump sum	\$5.00		
Disbursements – large or complex consent	Actual cost		
Sample analysis	Actual cost at IANZ accredited laboratory		
Photocopying	Black and White A4 or A3: <ul style="list-style-type: none"> • First 20 pages – free of charge • Excess of 20 pages – 0.14 cents per page Colour A4 or A3: <ul style="list-style-type: none"> • 0.40 cents per page 		

Where Environment Southland uses a consultant that provides a skillset and experience that will assist the compliance process, particularly with any complex changes and/or technical matters, the charge out rate is based on the charge out rate of the consultant engaged to undertake the work. Where Environment Southland uses an external consultant where its staff would normally provide services but they are not available, the charge out rate is the same as those in Table 6.

Variable charges are considered additional charges under Section 36(3) of the Act. Section 36(6) provides for any additional charge to be open to objection and appeal.

Charges for combined monitoring of group of consents

In order to maximise efficiency, inspections of some groups of similar consents occur together. Where this occurs the total actual cost for each group of consents will be apportioned as follows:

Marine farms – Stewart Island

(Total actual cost/total ha marine farms) X number of ha of marine farming licences held by consent holder in this locality.

Marine farms – Bluff

(Total actual cost/total ha marine farms) X number of ha of marine farming licences held by consent holder in this locality.

Additional charges processing applications

Where the assessed charge is inadequate to recover the Council's reasonable and actual costs for inspecting/monitoring of consents, additional inspection/monitoring charges and re-inspection of consents charges pursuant to Section 36 Resource Management Act 1991 will be recovered using the criteria in Table 6. These additional inspection/monitoring charges will also apply to additional inspections/monitoring (including the costs of investigation and mitigation) required as a result of complaints regarding consented activities.

Annual water research and management charges

A scale of the annual water research and management charges (formerly called research and monitoring charges) are applied to consents and permits. These are set having regard to the matters in Section 36AAA of the Resource Management 1991. These charges vary primarily due to the following factors:

- the nature and scale of activity, e.g. the size of a water take or type of discharge; and
- the level of stress a particular catchment or groundwater zone is under, e.g. the level of allocation from a groundwater zone.

An annual increase in the level of fees and charges needs to be in line with the Council's financial policies. The proposed increases as set out in Table 7 below for the three years of the Long-term Plan follow the policy direction:

Table 7

Consent Activity	Annual Water Research & Management Charges		
	2018/19	2019/20	2020/21
Coastal Permit – per permit	\$339.00	\$347.00	\$355.00
Discharge to Air – per permit	\$87.00	\$89.00	\$91.00
Discharge to Land – per permit	\$250.00	\$256.00	\$261.00
Discharge to Water – per permit	\$1,000.00	\$1,023.00	\$1,046.00
Water – Groundwater - per cubic metre	\$0.89	\$0.93	\$0.98
Water – Groundwater - consents (minimum charge)	\$162.00	\$162.00	\$162.00
Water – Groundwater - consents (maximum charge)	\$1,782.00	\$1,871.00	\$1,965.00
Water – Surface - per cubic metre	\$1.89	\$1.98	\$2.08
Water – Surface – consents (minimum charge)	\$138.00	\$138.00	\$138.00
Water – Surface - consents (for volumes up to 50,000m ³ per day)	\$7,585.00	\$7,964.00	\$8,363.00
Water – Surface – consents (for volumes over 50,000m ³ per day)	\$0.0031 per cubic metre authorised as a maximum daily take		

Notes:

1. Municipal and stock water discount (of 50%) no longer applies as from 1 July 2018.
2. The per permit costs are inflated by BERL cost adjusters year on year (Table 3.2), while the Groundwater and Surface fees and charges are adjusted by 5% per year, and rounded to the nearest dollar where applicable.

Fees for application for the preparation or a change to a regional plan or the regional policy statement

When Environment Southland receives a request to prepare or change a regional plan, or to change the regional policy statement, it may decide as follows:

- decline the request. In this case, the request will go no further;
- accept the request, and charge the applicant the cost of processing the application;
- adopt the request. In this case, Council will meet the cost of processing the change after the initial assessment.

Table 8

Change requested	Deposit
Assessment of a request before deciding to decline, accept or adopt it.	\$20,000.00
Additional charge if the request is accepted for processing.	\$20,000.00

Where the actual cost of the application processing and the hearing is different to the deposits charged the difference will be refunded to the applicant if the costs are lower, or an additional charge will be required if the costs are higher. Council will endeavour to keep applicants informed if the costs are expected to be significantly in excess of the deposits.

Charges for monitoring permitted activities under the National Environmental Standard for Plantation Forestry

With reference to Regulation 106 of the National Environmental Standards for Plantation Forestry 2017 (NES), the Council sets the following charges under Section 36(1)(cc) of the Resource Management Act 1991 for monitoring permitted activities authorised under regulations in the NES that address earthworks, river crossings, forestry quarrying and harvesting.

The NES applies to commercial forest blocks of more than one hectare.

The monitoring of the nominated activities will be carried out in line with –

- Resource Management (National Environmental Standards for Plantation Forestry) Regulations 2017 – User Guide, May 2018 – Version 1.0; and
- Resource Management (National Environmental Standards for Plantation Forestry) Regulations 2017 – Consenting and Compliance Guide, May 2018 – Version 1.0.

The charges set out below will be applied to the Council's monitoring of these activities. Explanation about the monitoring charges is included within the description of the charges and at the end.

Notification of harvesting and pre activity monitoring

Earthworks and quarrying notification under Regulations 25 and 52 have a minimum notification period of 20 working days. Notification will involve some work for the Council and allows the Council to plan for any compliance monitoring, including any pre earthworks/harvest in-stream investigations, if stream conditions provide for it.

Charges to be applied are those set out in Table 6 of the Fees and Charges Schedule.

Harvesting

The first inspection, with the earthworks plan available, will be used for discussion with the operator about how the regulations in the NES would be met.

Inspection (includes travel time, inspection and notification work) and sampling under:

- (a) Regulation 33 which requires roads, tracks and landings to be managed and aligned to divert water runoff to stable ground and away from areas of constructed fill, and to minimise disturbance to earthflows and gullies;
- (b) Regulations 26 and 65 associated with sediment management;
- (c) Regulations 28 and 55 addressing accelerated erosion, stream obstruction, or diversion of water flow;
- (d) Regulations 31, 56, and 67 addressing sediment and stormwater controls;
- (e) Regulations 36-46 for river crossings (fish passage, effects on other structures, erosion and sediment control and discharges);
- (f) Regulations 32 and 55 regarding site stabilisation;
- (g) Regulation 58 regarding quarrying; and

- (h) Regulation 68 regarding restrictions on how harvesting can occur, on any riparian margin or adjacent to water bodies;

will be undertaken. Instream samples will be taken upstream or downstream for colour, turbidity, and suspended solids, if stream conditions are appropriate.

Charges to be applied are those set out in Table 6 of the Fees and Charges Schedule.

Post harvesting

Inspection(s) to ensure all the relevant NES requirements have been met, especially removal of stream structures, stabilisation, silt and sediment control, and slash and debris placement will occur. Includes travel time, inspection and notice.

Instream samples will be taken upstream or downstream for colour, turbidity, and suspended solids, if stream conditions are appropriate.

Charges to be applied are those set out in Table 6 of the Fees and Charges Schedule.

Explanation

This section of the schedule sets out the charges for inspections and sampling to address activities under the NES. The number of inspections and sampling required per forest will vary depending on forest size and once monitoring is undertaken, the degree of compliance with the regulations. Non-compliance with regulations will result in additional inspections and/or sampling to ensure compliance has been achieved.

It is envisaged that a moderate-sized and above forest would get one harvest inspection, a monthly inspection during harvesting and a post-harvest inspection, depending on compliance. Each moderate to large forest would also receive at least one harvest and post-harvest instream survey, if stream conditions provide for it.

Harvest inspections would be monthly as a minimum and may also include water quality sampling.

If inspections take less than a day inclusive of equipment preparation, travel, on-site time, post-visit recording, issue of inspection notices, and any follow-up discussions to confirm details and accuracy of records, then some remission of the charge will occur.

In terms of s36AAA, Resource Management Act, the sole purpose of these charges are to recover reasonable costs incurred by the Council.

Additional charges may be levied under Section 36(5) of the Resource Management Act 1991 where the Council's actual and reasonable costs exceed the fixed monitoring charge. See the scales of charges for staff time, macroinvertebrate sample processing and laboratory analyses are set out in Table 6.

All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges include GST. Effective from 1 July 2018.

Incident Cost Recovery Charges

Local Government Act 2002

The following is the charging method that will be applied.

“Pursuant to Section 150 of the Local Government Act 2002 (hereafter referred to as “the Act”) the Southland Regional Council hereby gives notice that it has adopted the following schedules of charges for the recovery of the costs of inspections that are not otherwise recoverable pursuant to Section 36 of the Resource Management Act 1991.”

“Inspection” – the term inspection is defined as the action(s) taken by Council to form a judgment on whether there has been compliance with a consent, plan, national environmental standard or the Resource Management Act, 1991.

Actual costs are charged. Actual costs are determined in the same manner as contained in Table 6, with the addition of an administration charge of \$150.00.

Biosecurity Act 1993

The Council has adopted various fees and charges for the recovery of costs for investigations, enforcement, and administration under two of its biosecurity plans. Reference should be made directly to the relevant provisions of those plans, as follows:

1. Southland Regional Pest Management Strategy 2013 and its replacement Pest Management Plan (pending 2019); and
2. Fiordland Marine Regional Pathway Management Plan (2018 onwards).

General Cost Recovery Charges

Building Act 2004

Pursuant to Section 243, Building Act 2004 “Charges – Dam Safety & Building Control”

The following charges will apply to the Dam Safety and Building Control activities.

Note: All processing charges are inclusive of GST.

1. Project Information Memorandum for a Dam

Table 12

Description	Amount
Preliminary fixed charge payable at the time of lodging an application for a Project Information Memorandum for a dam.	\$1,000.00
Fixed charge for the issue of a Resource Management Certificate under Section 37 of the Building Act 2004.	\$100.00

2. Notices to Fix (NTF)

2.1 Issue of NTF

Actual cost based on time and disbursements.

2.2 Inspection(s) of building work under NTF

Actual cost based on time and disbursements.

2.3 Offence proceedings for failure to comply with NTF

Actual cost based on time and disbursements.

3. Any other activity under the Building Act

Actual cost based on time and disbursements.

In all of the above actual costs are determined as set out in Table 6.

Southland Regional Council Navigation Safety Bylaws

Schedule 2 of the bylaws lists processing fees for various activities such as:

- Hot Work Permits;
- Requests for Shut Down of Motive Power;
- Speed Uplift.

Currently, there are no processing fees set for these activities. These fees may be set by Council resolution at any time.

Coastal Occupation Charges

Policy 9.1.9 of the Regional Coastal Plan sets out the regime for establishing a coastal occupation charging regime to persons who occupy Crown land, to the full or partial exclusion of others, in the coastal marine area of Southland. The Council established these charges under Section 401(A)(3) of the Resource Management Act 1991 prior to 1 July 1999.

Rule 9.1.4 of the Regional Coastal Plan sets out the circumstances when the coastal occupation charge will be imposed; any exemptions from a charge; and an indication of how the money received will be used. The charging rate is linked to the Consumer Price Index (CPI) so that the charging rates are altered each year as at 30 September and rounded to the nearest 10 cents.

The activity charges as at 30 September 2017 are as follows:

Commercial activities, excluding Riverton Harbour wharves

Table 13

Any structure, marine farm, boat building/repair structure, boatshed or other commercial activity	\$717.70
Boat storage facility on water (for more than 10 boats), including marinas, moorings, boat parks or canal housing	\$717.70
- per metre of berth per annum	\$20.20
- additional sum for every swing mooring	\$141.90

Non-commercial activities, excluding Riverton Harbour wharves

Table 14

Structures up to and including 14 m ²	\$101.30
Structures between 14 m ² and 28 m ²	\$194.20
Structures between 28 m ² and 56 m ²	\$388.50
Structures between 56 m ² and 84 m ²	\$489.80
Structures exceeding 84 m ²	\$717.70
Any boatshed	\$194.20

Other activities (commercial or non-commercial), including Riverton Harbour wharves

Table 15

Any pipeline used solely for individual domestic purposes (including stormwater and water supply purposes)	\$101.30
Any pipeline (other than above) or submarine or buried cable	\$143.50
- plus additional sum if longer than 30 m (per 30 m length per annum)	\$25.30
- up to a maximum sum per annum	\$717.70
Any pile moorings	\$101.30
- or per metre per annum whichever is the higher sum	\$20.20
Any swing mooring for which preferential or exclusive use is required (i.e. moorings that require a coastal permit under Rule 13.2.8, Regional Coastal Plan)	\$141.90
Any wharf in Riverton Harbour (per metre of length per annum)	\$13.90

Land Information Requests (LIR)

The Council holds a significant amount of information that will be useful to people undertaking due diligence when considering the purchase of a property.

Environment Southland can provide important information on consents, wells, water resources, natural hazards, pests, contaminated land and air quality. The content of a LIR will vary depending on the details we hold for a particular property location, but in general a LIR may include:

- Resource consents
- Compliance monitoring
- Wells
- Groundwater quality
- Surface water quantity
- Surface water quality
- Flood hazards
- Geological hazards
- Pest enforcement
- Contaminated sites
- Air quality

LIRs take up to 10 working days to process and a fee applies. If a LIR request is withdrawn after processing has commenced, the requestor will be liable for a partial or full charge. Requests are to be made on-line.

Table 16: Land Information Request (LIR) Charges

Activity	2018/19 Fee	2019/20 Fee	2020/21 Fee
Fixed Fee - take up to 10 working days to process	\$300.00	\$307.00	\$314.00

Flood Hazard Assessments

Flooding is arguably the most significant natural hazard in Southland. Many areas in Southland are at risk of flooding from rivers, lakes, stormwater flooding, or coastal inundation.

Over time, flood alleviation efforts have reduced the frequency of damaging floods. They still occur, albeit on a less frequent basis. Modern floods tend to result from large floods that exceed the protective capacity of the flood protection works or, in other words, overtop the stopbanks.

Flood Hazard Assessments

Environment Southland provides site-specific flooding assessments for most areas, which may relate to property transactions, subdivision, valuations, insurance, resource consent applications and plan changes.

Information included in a Flood Hazard Assessment will vary depending on what we hold for the property location, but may include:

- historic flood information including maps and photographs;
- potential sources and extent of flooding;
- expected flood frequency (return period);
- advice on the location of new buildings and recommended floor levels; and
- information on coastal flooding and coastal erosion.

The costs of undertaking Flood Hazard Assessments are recovered via charges set under Section 150 of the Local Government Act 2002 in accordance with Section 35 of the RMA.

Table 17: Flood Hazard Assessment Charges

Activity	2018/19 Fee	2019/20 Fee	2020/21 Fee
First 30 minutes of Flood Hazard Assessment service	No charge	No charge	No charge
Fixed Fee (beyond first 30 minutes) take up to 10 working days to process	\$175.00.00	\$179.00	\$183.00
For assessments that take beyond 10 working days to prepare (due to complexity) the additional time will be charged for on an hourly rate basis in addition to the fixed fee	\$145.00/hr	\$148.00/hr	\$152.00/hr

The first 30 minutes of Flood Hazard Assessment services and advice have no charge as we consider this to be a “public good” service. After the first 30 minutes, an hourly rate fee will be charged.

Local Government Official Information and Meetings Act 1987

Pursuant to Section 13(1A) of the Local Government Official Information and Meetings Act 1987 (LGOIMA), the Southland Regional Council may recover reasonable costs for the supply of information.

The cost recovery for staff time and photocopying in responding to requests is set out below. The Government Official Information *Charging Guidelines* (June 2016) have been taken into account when setting the amounts to be charged, even though those *Guidelines* do not apply to local government agencies.

Response Process

Upon receipt of a request for information, the Council will advise the requestor of any decision to charge, the estimated amount of the charge, how the charge has been calculated, any requirement to pay in advance, and advise of the right to seek a review by an Ombudsman of the estimated charge. No action in compiling the information will occur until such time as the requestor has agreed to cover the estimated costs.

Council reserves its right to charge for the provision of information above half an hour of time taken responding to a request, and will do so in all applications where there is an identifiable commercial interest. Council may also exercise its right not to charge for a request where the costs amount to less than \$86.00 (inclusive of GST). Council may

require payment in advance.

Charges for staff time

- First half hour – free of charge
- More than first half hour - \$44.00 per half hour

Photocopying Charges

Black and White A4 or A3:

- First 20 pages – free of charge
- Excess of 20 pages – 0.14 cents per page

Colour A4 or A3:

- 0.40 cents per page

Remission of Charges

Remission of any charges (reduction or cancelling any charge) may be warranted where:

- there is a compelling public interest in making the information available; and/or
- meeting the charge would be likely to cause hardship to the requestor.

Explanation

The charges set out above may apply for the recovery of staff time and reasonable costs incurred with the collection and supply of information under LGOIMA. All collection costs incurred in the recovery of a debt will be added to the amount due.

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