

# FEES & CHARGES SCHEDULE

2022-2023

**Working together for a thriving Southland**

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For now & our future

# **Fees and Charges Schedule 2022/23**

Publication No 2022-02  
ISBN No 978-0-909043-83-4

## Environment Southland Fees and Charges Schedule

Environment Southland may charge people when discharging a range of its functions and responsibilities under legislation, including under the Resource Management Act 1991 (RMA), the Local Government Act 2002 (LGA), the Building Act 2004 and the Biosecurity Act 1993. This schedule outlines Environment Southland's current policy and charges payable under the specific legislative functions.

### General provisions applicable to fees and charges

The following section of this Schedule outlines the formula and other matters that apply to the calculation of all charges within the following schedules (except for fixed charges).

To calculate the fee and charges payable you will need to consult the relevant section of this Schedule, along with these general provisions.

The Schedule contains fees and charges relating to:

- Resource Management Act 1991 charges under Section 36 of the RMA:
  - changes to policy statements and regional plans;
  - resource consent application charges (including transfers of resource consents and reviews of resource consents);
  - annual consent holder charges and compliance charges
- Local Government Act 2002 charges for incident cost recovery;
- Biosecurity Act 1993 charges;
- Maritime Transport Act 1994 charges;
- Local Government Act 2002 charges for Spatial Information Data;
- Local Government Act 2002 charges for river and catchment services;
- Local Government Official Information and Meetings Act 1987 charges; and
- Building Act 2004 charges.

### Charging Formula

Other than in relation to fixed charges (as specified in this Schedule) Environment Southland will apply the following formula to calculate the charge payable in relation to any matter that it is entitled to charge for in accordance with this Schedule:

$$(\text{Staff hours} \times \text{hourly charge-out rate}) + \text{disbursements} = \text{charge payable}$$

### Staff services and hourly charge out rates

Staff time is charged on the basis of actual time spent at a rate consistent with the staff members experience level and role.

Table 1

Staff type and Service	Charge per hour (GST exclusive)	Charge per hour (GST inclusive)
Customer services officer / Administration officer	\$105	\$120.75
Technical officer including consent / resource management and field officers	\$150	\$172.50

Staff type and Service	Charge per hour (GST exclusive)	Charge per hour (GST inclusive)
Senior consent / resource management / technical specialist / managers	\$180	\$207
General managers	\$300	\$345

## Disbursements

Disbursements include advertising costs, legal charges, laboratory analysis, travel, consultant(s), consultation with tangata whenua, photocopying and hearing logistic costs (other than staff time).

### Consultancy costs

Environment Southland uses consultants in a range of situations, including where the applicant has required or requested the use of the consultant, the applicant makes a request for urgency, the application involves complex and/or technical matters, a peer review is necessary or where a report is commissioned under Section 92 of the RMA. In all of these situations the full cost of the consultant will be charged to the applicant as a disbursement as per section 92, ensuring that the applicant has been informed.

Consultant costs will include the time and cost spent by Environment Southland staff engaging and managing the consultant.

### Travel

Environment Southland charge for the travel costs of our staff when making site visits.

The travel cost will consist of the hourly charge out rate of the staff member, see Table 1, and the vehicle mileage cost at the current km rate recommended by the Inland Revenue Department (IRD).

### Photocopying charges

Black and White A4 or A3:

- First 20 pages – free of charge
- Excess of 20 pages – 0.20 cents per page

Colour A4 or A3:

- 0.40 cents per page

## Goods and Services Tax (GST)

Charges outlined in this Schedule exclude GST unless otherwise stated.

## Review

This Schedule will be reviewed annually by 1 July in conjunction with the Long-term Plan and Annual Plan processes.

## **Minimum amount for invoicing and refunds**

Refunds of charges or invoicing of charges for consent applications or monitoring shall only occur if the amount is greater than \$50.

## **Debt Collection Costs**

All collection costs incurred by Environment Southland in the recovery of a debt will be added to the amount due.

## **Resource Management Act 1991 Charges**

Section 36 of the RMA enables Environment Southland to charge for a range of matters including in relation to plan change requests, resource consent applications and compliance monitoring.

The RMA enables Environment Southland to fix charges (Section 36) and where the fixed charge is not sufficient to recover the actual and reasonable costs incurred in carrying out those functions, allows for additional charges to be made (Section 36(5)). The charges set in this section have been set with reference to the criteria in Section 36AAA of the RMA.

This section of the Fees and Charges Schedule utilises the following charges:

- fixed charge fees;
- initial fixed charge fees (deposits); and
- additional charges.

Fixed charge fees cover the total cost of the matter and are deemed to be “actual” charges. Fixed fee charges are not supplemented by additional charges.

Initial fixed charge fees are a deposit based on the estimated costs of a matter. Initial fixed fee charges can be supplemented by additional charges.

Additional charges will be charged where the total cost of a matter exceeds an initial fixed charge fee or where a specific amount has not been set. Additional charges will be charged in accordance with the charging formula set out at page 1. Staff hourly rates will be charged at the appropriate rate as set out in Table 1. The Council must, on request, provide an estimate of any additional charge likely to be imposed as an additional charge.

## **Consent pre-application advice and information**

Staff are available to meet potential consent applicants to provide planning and pre-application advice. The first hour of assistance on any application or proposal is free of charge, with subsequent assistance being charged according to Table 1 and the charging formula on page 3 of this Schedule.

## **Discount policy for applications processed in excess of statutory timeframes**

The Resource Management (Discount on Administrative Charges) Regulations 2010 apply to applications for resource consents processed by Environment Southland. Applicants are entitled to a discount if the application takes longer to process than the statutory timeframes allowed under the RMA.

The Discount Regulations do not apply to the following:

- applications to extend consent lapsing periods (RMA s125);
- consent reviews (RMA s128);
- certificates of compliance (RMA s139);
- replacement consent applications when applications are processed prior to the expiry of a resource consent;
- when an applicant withdraws a resource consent application.

The Discount Regulations will be applied to any applicable charges made under this Schedule.

**Objections**

Certain charges under the RMA may be the subject to objection or appeal under the provisions of the RMA. Fixed charges are not open to objection or appeal.

However, under Section 36(7) of the RMA, Sections 357B to 358 (which deal with rights of objection and appeal against certain decisions) apply in respect of the requirement to pay an additional charge under Section 36(5).

Consideration of objections may be liable for costs, particularly where external decision making input is required. Costs of such an objection are payable by the applicant under s357A(1)(f) and (g). Refer to Table 3 on page 7.

**Changes to Policy Statements and Plans (Section 36(1)(A))**

When Environment Southland receives a request to prepare or change a regional plan, or to change the regional policy statement, it may decide as follows:

- decline the request. In this case, the request will go no further;
- accept the request, and charge the applicant the cost of processing the application;
- adopt the request. In this case, Council will meet the cost of processing the application, after the initial assessment (which is charged to the applicant).

**Table 2**

<b>Change Requested</b>	<b>Initial fixed fee per application (GST exclusive)</b>	<b>Initial fixed fee per application (GST inclusive)</b>
Assessment of a request before deciding to decline, accept or adopt it.	\$20,000	\$23,000
Additional fixed fee charge if the request accepted for processing.	\$20,000	\$23,000

Where the actual cost of the application processing and hearing is different to the deposits charged, the difference will be refunded to the applicant if the costs are lower, or an additional charge will be required if the costs are higher. Additional charges will be charged in accordance with the charging formula set out on page 3. Staff hourly rates will be charged at the appropriate rate as set out in Table 1. Council will inform applicants if the costs are expected to significantly exceed the deposit amount.

## Resource consent application processing (Section 36(1)(b))

For carrying out its functions in relation to the receiving, processing and deciding on resource consent applications (including assessment of applications for certificates of compliance), and for considering and deciding on changes to or reviews of consent conditions and transfer of consents, the Council will:

- fix specific amounts to be charged for specified consents and set initial fixed charges for other specified activities (see Table 3);
- require applicants and consent holders to pay the full fixed charge or initial fixed charge prior to work commencing on the application or review;
- where a specific amount has not been fixed (or only an initial fixed charge exists), require applicants or consent holders to pay the actual and reasonable costs of processing the application as determined in accordance with the charging formula set out on page 3;
- for initial fixed charges, refund the residual if the total cost does not exceed the initial fixed charge amount. Any residual under \$50 will not be refunded.

The charges for resource consent applications are set out in Table 3 below. Some of the resource consent applications are subject to fixed fees and the remainder are subject to initial fixed charges (deposits). Where the total cost of processing an application exceeds an initial fixed charge, additional charges will be charged in accordance with the charging formula set out on page 1. Staff hourly rates will be charged at the appropriate rate as set out in Table 1.

Where a resource consent application includes multiple different activities, then the charge for each different activity in Table 3 must be paid by the applicant. Depending on the application this may mean that several different initial fixed fees have to be paid as a deposit.

**Table 3**

Application fee type	Activity	2022/23 Fee \$ (GST exclusive)	2022/23 Fee \$ (GST inclusive)
Fixed Charge	Whitebait stand – occupation of coastal marine area by existing structure	\$240 per stand	\$276 per stand
	Bore (individual, with pump tests < 20,000 l/day) per bore	\$485	\$557.75
	Transfer of consent holder <sup>1</sup>	\$100 per consent	\$115 per consent
Initial Fixed Charge – Non notified	Bore (multiple and/or water takes for pump tests >20,000 l/day)	\$750	\$862.50
	Gravel extraction	\$2,000	\$2,300
	Groundwater takes <200 m <sup>3</sup> /day	\$1,500	\$1,725
	Agricultural effluent storage pond construction	\$1,500	\$1,725
	Effluent discharge to land	\$2,500	\$2,875
	Coastal – Commercial Surface Water Activity (CWSA)	\$3,000	\$3,450
	Coastal Structure / Occupation	\$2,500	\$2,875
	All other activities	\$1,500	\$1,725
Initial fixed charge - Notified (public and limited)	Notified application deposit on lodgment (up to hearing stage) where notification requested by applicant	\$10,000 per application	\$11,500 per application
Further initial fixed charge	Application processed that requires a formal hearing - deposit payable to set matter down for hearing (if deposit not paid on lodgment)	\$10,000 per application	\$11,500 per application

<sup>1</sup>Transfer of a consent to a new site is treated as a new resource consent application for the purposes of charging.

Application fee type	Activity	2022/23 Fee \$ (GST exclusive)	2022/23 Fee \$ (GST inclusive)
Initial fixed charge - Notified (public and limited)	Application for further charges for each additional day of scheduled hearing or part thereof	\$5,000 per day	\$5,750 per day
Initial fixed charge	Review of consent conditions where the review is carried out at the request of the consent holder, or under Section 128(1)(a), 128(1)(c), or 128(2) of the RMA	\$2,000	\$2,300
Initial fixed charge	Certificate of compliance or certificate of existing use	\$1,250	\$1,437.50
Initial fixed charge	Objection under s357A(1)(f) and (g)	\$2,500	\$2,875

In the event of a request by an applicant and/or submitter(s) under Section 100A for an application to be heard and decided by one or more hearing commissioners, the additional costs will be chargeable in accordance with Section 36(1) (aa) and (ab).

## Annual consent holder charges

Annual charges specified in this section apply to all current resource consents whether or not the consents have been used or exercised. The annual fee for various resource consents is prescribed below in Table 4.

### Administration Charge (Section 36(1)(c))

Environment Southland invoices annual administration charges to recover the costs associated with consent processing that cannot be directly attributed to individual users. This includes costs involved in the maintenance of the consents database, correspondence with consent holders, the provision of expiry notices, responding to requests for information on consents generally, and meeting with consent holders to discuss matters relating to their consents.

A scale of charges is applied to resource consents. These charges vary due to the scale and complexity and administrative time involved for the consent groups, as described in Table 5.

### Science Research and Management Charge (Section 36(1)(c))

Section 36(1)(c) charges are payable by holders of resource consents for the carrying out by a local authority of its functions in relation to the administration, monitoring and supervision of resource consents and for the carrying out of its resource management functions under Section 35.

Science research and management activities are undertaken to gather information about resources to ensure they are managed on a sustainable basis. The information is used to determine the nature and state of a resource, to enable council to grant resource consents with confidence and to check whether the management tools for resources in regional plans are working properly. A large amount of information is made publicly available.

Both the consent holder and the regional community benefit from the science research and management undertaken. The consent holder benefits through the protection of resources through management, early warning of changes in resources and information and data to aid business planning, exercising of their consent and re-consenting process.



The research charge contributes towards the costs incurred by council in researching and identifying the cumulative impact on our environment of all such activities across the region. Information gained from this research can also be used by applicants during the resource consent application process.

A scale of the annual Science Research and Management charges are applied to resource consents. These charges vary primarily due to the following factors:

- the nature and scale of activity, e.g. the size of a water take or type of discharge; and
- the level of stress a particular catchment, coastal area or groundwater zone is under.

The charges and the application to various consent types are described in Table 4.

### **Consent compliance monitoring initial fixed charges (Section 36(3))**

The initial fixed charges for compliance monitoring inspections and re-inspections are based on staff time for technical staff per page 1 of this schedule. Fixed charges generally apply to activities where conditions are very similar or the same. If an activity identified for fixed charges is non-standard, then variable charges may apply to that non-standard activity. Fixed charges may be invoiced annually or per activity, as described in Table 4.

### **Consent compliance additional charges (Section 36)**

Where the initial fixed charge is inadequate to recover the Council's reasonable and actual costs for inspecting/monitoring of consents, additional inspection/monitoring charges and re-inspection of consents charges will be recovered on the basis of staff time, travel and disbursements. These additional inspection/monitoring, including investigation and mitigation costs, are required as a result of complaints regarding consented activities. The charge payable is calculated in accordance with the formula on page 3 of this Schedule and Tables 4 and 6.

### **Consent compliance monitoring (variable) charges (Section 36(3))**

Variable charges apply to activities where there is no fixed compliance charge and where the consent conditions and the nature and scale of activity is likely to vary. Variable charges may be invoiced monthly or quarterly. All variable charges are based on actual and reasonable costs since the previous invoice. The charge payable is calculated in accordance with the formula on page 3 of this Schedule and Tables 4 and 6.

**Table 4**

Consent type	Consent Class (refer Table 5 for definitions)	Description	Administration charge  (GST exclusive)	Science Research and Management charges  (GST exclusive)	Compliance Monitoring Charges  (GST exclusive)	Coastal Occupation Charges  (GST exclusive)	Total Annual Charges for 2022/23  (GST exclusive)	Total Annual Charges for 2022/23  (GST inclusive)
Discharge to Air	Minor	Discharge contaminants, asphalt, mining, coal fired boiler	\$120	\$95	Actual cost		\$215 + actual monitoring costs	\$247.25 + actual monitoring costs
	Medium	Other discharges to air, including odour	\$220	\$95	Actual cost		\$315 + actual monitoring costs	\$362.25 + actual monitoring costs
	Significant	Discharges of NES contaminants to the air	\$675	\$95	Actual cost		\$770 + actual monitoring costs	\$885.5 + actual monitoring costs
	Major	Mining & dairy industries	\$1,360	\$95	Actual cost		\$1,455 + actual monitoring costs	\$1,673.25 + actual monitoring costs
Discharge to Land	Agricultural discharges	Dairy, piggery, wintering barn /pad effluent	\$220	\$275	\$540 per inspection		\$495 + \$540 per inspection	\$569.25 + \$621 per inspection
	Minor	Sewerage <2,000 l/day, cleanfill, gravel wash water	\$120	\$275	Actual cost		\$395 + actual monitoring costs*	\$454.25 + actual monitoring costs*

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\* Additional monitoring costs may apply dependent on consent conditions, refer Table 6

Consent type	Consent Class (refer Table 5 for definitions)	Description	Administration charge  (GST exclusive)	Science Research and Management charges  (GST exclusive)	Compliance Monitoring Charges  (GST exclusive)	Coastal Occupation Charges  (GST exclusive)	Total Annual Charges for 2022/23  (GST exclusive)	Total Annual Charges for 2022/23  (GST inclusive)
	Medium	Solid waste contaminant sewerage > 2,000 l/day	\$220	\$275	Actual Cost		\$495 + actual monitoring costs*	\$569.25 + actual monitoring costs*
	Significant	Reticulated stormwater	\$675	\$275	Actual cost		\$950 + actual monitoring costs	\$1,092.50 + actual monitoring costs
	Major	Solid waste	\$1,360	\$275	Actual cost		\$1,635 + actual monitoring costs	\$1,880.25 + actual monitoring costs
Discharge to Water	Medium	Discharge of contaminants	\$220	\$1,100	Actual cost		\$1,320 + actual monitoring costs	\$1,518 + actual monitoring costs
	Significant	Reticulated storm water discharges	\$675	\$1,100	Actual cost		\$1,775 + actual monitoring costs	\$2,041.25 + actual monitoring costs
	Major	Industrial	\$1,360	\$1,100	Actual cost		\$2,460 + actual monitoring costs	\$2,460 + actual monitoring costs
Land Use	Minor	Burning, storage ponds, culverts, bed disturbance	\$120	-	Actual cost		\$120 + actual monitoring costs	\$138 + actual monitoring costs
	Medium	Dredging, alter, protection works	\$220	-	Actual cost		\$220 + actual monitoring costs	\$253 + actual monitoring costs
	Large	Dairy farm – new, expanded, establish	\$335	-	Actual cost		\$335 + actual monitoring costs	\$385 + actual monitoring costs
	Other – dependent on activity	Land use river control	\$120 - \$1,360	-	Actual cost		\$120 - \$1,360 + actual monitoring costs	\$138 - \$1,564 + actual monitoring costs

Consent type	Consent Class (refer Table 5 for definitions)	Description	Administration charge  (GST exclusive)	Science Research and Management charges  (GST exclusive)	Compliance Monitoring Charges  (GST exclusive)	Coastal Occupation Charges  (GST exclusive)	Total Annual Charges for 2022/23  (GST exclusive)	Total Annual Charges for 2022/23  (GST inclusive)
Surface Water Take	Minor	< 87 m <sup>3</sup> per day	\$120	\$2.20 per m <sup>3</sup> , minimum \$170	\$165		\$285 + science research charges*	\$327.75 + science research charges*
	Large	< 50,000 m <sup>3</sup> per day	\$335	\$2.20 per m <sup>3</sup> , maximum \$8,730	\$240		\$575 + science research charges*	\$661.25 + science research charges*
	Major	> 50,000 m <sup>3</sup> per day	\$1,360	\$8,730 plus \$0.0032 per m <sup>3</sup>	Actual cost		\$1,360 + science research charges + actual monitoring costs*	\$1,564 + science research charges + actual monitoring costs
Groundwater Take	Minor	< 87 m <sup>3</sup> per day	\$120	\$1 per m <sup>3</sup> – minimum \$170	\$165		\$285 + science research charges*	\$327.75 + science research charges*
	Large	< 500 m <sup>3</sup> per day	\$335	\$1 per m <sup>3</sup> – minimum \$170	\$240		\$575 + science research charges*	\$661.25 + science research charges*
	Significant	>500 m <sup>3</sup> per day	\$675	\$1 per m <sup>3</sup> – maximum \$3,070	\$240		\$915 + science research charges*	\$1,052.25 + science research charges*
	Other – dependent on activity	Dam /divert	\$220 - \$1,360	\$1,145-\$8,730	Actual cost		\$220 - \$1,360 + science research charges + actual monitoring costs	\$253 - \$1,564 + science research charges + actual monitoring costs

\* Additional monitoring costs may apply dependent on consent conditions, refer Table 6

Consent type	Consent Class (refer Table 5 for definitions)	Description	Administration charge  (GST exclusive)	Science Research and Management charges  (GST exclusive)	Compliance Monitoring Charges  (GST exclusive)	Coastal Occupation Charges  (GST exclusive)	Total Annual Charges for 2022/23  (GST exclusive)	Total Annual Charges for 2022/23  (GST inclusive)
Whitebait & Coastal	Whitebait stands	Hollyford and Awarua Rivers	\$35	-	\$235		\$270	\$310.50
	Whitebait stands	Other than Hollyford and Awarua Rivers	\$35	-	\$115		\$150	\$172.50
	Coastal occupy / structure – including all areas outside of Fiordland	Includes but not limited to boatsheds, slipways, wharves, jetties, boat ramps, moorings, barges	\$120 - \$335		\$115	As per Table 8	\$235 - \$450 + coastal occupation charges*	\$270.25 - \$517.50 + coastal occupation charges*
	Coastal occupy / structure - Fiordland	Includes but not limited to boatsheds, slipways, wharves, jetties, boat ramps, moorings, barges	\$120 - \$335		\$235	As per Table 8	\$355 - \$570 + coastal occupation charges*	\$408.25 – \$655.55 + coastal occupation charges*
	Coastal - other	Including but not limited to aircraft landing/take-off, erosion control reclaim, disturb/ remove	\$120		\$115	As per Table 8	\$235 + coastal occupation charges*	\$270.25 + coastal occupation charges*
	Coastal – Surface water activities all areas	To carry out the operation of commercial surface water activities	\$335	\$370	\$235		\$940	\$1,081
	Coastal – Marine farms all areas	To occupy part of the seabed with a marine farm	\$335	\$370	\$235	As per Table 8	\$940 + coastal occupation charges*	\$1,081 + coastal occupation charges*

Consent type	Consent Class (refer Table 5 for definitions)	Description	Administration charge (GST exclusive)	Science Research and Management charges (GST exclusive)	Compliance Monitoring Charges (GST exclusive)	Coastal Occupation Charges (GST exclusive)	Total Annual Charges for 2022/23 (GST exclusive)	Total Annual Charges for 2022/23 (GST inclusive)
	Coastal – Discharge to water in coastal marine all areas	Discharge to water	\$335	\$370	\$235	As per Table 8	\$940 + coastal occupation charges*	\$1,081 + coastal occupation charges*
	Coastal – Discharge to water in coastal marine - significant or major type all areas	Discharge to water – treated wastewater contaminants, treated sewage	\$675 - \$1,360	\$370	Actual cost	As per Table 8	\$1,045 - \$1,730 + coastal occupation charges + actual monitoring costs	\$1,201.75 - \$1,989.50 + coastal occupation charges + actual monitoring costs

- Additional monitoring costs may apply dependent on consent conditions, refer Table 6

**Table 5**

Annual consent administration fees are classified and determined according to Table 5.

The examples given in Table 4 are used to illustrate the type of consented activities that *may* fall into each consent type. Each consent will be assessed based on its particular conditions and classified accordingly.

<b>Minor</b>	Granted for more than one year, require minimal administration and record-keeping.
<b>Medium</b>	Require regular record-keeping and maintenance of the consents database, possibly including the provision for the review of conditions. This category will include activities that are still minor, but require a higher level of administration.
<b>Large</b>	Require a higher level of administration and contact with the consent holder. These activities authorised may involve consents staff dealing with issues relating to that activity on a regional scale.
<b>Significant</b>	Require a high level of administration. They also involve consents staff in wider management issues associated with the activity either individually or as a group.
<b>Major</b>	Have a significant administrative requirement and necessitate a high level of contact with the consent holder. This category generally only applies to a large industry holding multiple consents.

**Table 6 – Other Compliance Costs**

<b>Activity</b>	<b>Description</b>	<b>2022/23 (GST exclusive)</b>	<b>2022/23 (GST inclusive)</b>
Permitted Activities	Monitoring in accordance with relevant National Environmental Standards where charging for monitoring of permitted activities is authorised	Actual cost	Actual cost
Sampling	Groundwater sampling costs with sample taken	\$260 per sampling plus lab fees	\$299 per sampling plus lab fees
	Groundwater sampling with no sample taken	\$210 per sampling	\$241.50 per sampling
	Consents requiring Alarmist (river level) information	\$320 establishment cost plus \$120 annually	\$368 establishment cost plus \$138 annually
Reports/Data/Notifications	Commercial Surface Water Activity logs	\$280 annually	\$322 annually
	Compliance monitoring reports - required as part of consent conditions	\$90 per report	\$103.50 per report
	Gravel consents - a fee will be charged on a per m <sup>3</sup> rate for the supervision, monitoring and administration of all activities	\$0.65 per m <sup>3</sup>	\$0.75 per m <sup>3</sup>

Activity	Description	2022/23 (GST exclusive)	2022/23 (GST inclusive)
	associated with gravel extraction in the beds of rivers.		
	Non-provision or inadequate provision of resource consent condition data/information.	\$1,310	\$1,506.50

## Other fees and charges

### Incident cost recovery charges (LGA (Section 150))

Environment Southland carry out inspections to form a judgment on whether there has been compliance with a consent, plan, national environmental standard or the RMA.

Actual costs are charged based on staff time, per Table 1, mileage and disbursements.

### Biosecurity Act 1993

The Council has adopted various fees and charges for the recovery of costs for investigations, enforcement, and administration under two of its biosecurity plans. Reference should be made directly to the relevant provisions of those plans, as follows:

- Southland Regional Pest Management Plan 2019-2029; and
- Fiordland Marine Regional Pathway Management Plan (2018 onwards).

### Maritime Transport Act 1994

In accordance with Section 444 of the Maritime Transport Act (MTA) regional councils exercising a delegated function or power may charge a reasonable fee in relation to that function or power. The total hours charged for cost recovery will be at the discretion of the Regional On-Scene Commander. Staff hourly rates will be at the appropriate rate as set out in Table 1.

### Spatial Information Data

Environment Southland, at its discretion, may charge for access to or extraction of spatial information data. The total staff time spent will be charged at the technical officer charge rate as per the schedule of fees and charges in Table 1. There is no charge for the data itself.

### River and catchment service charges (LGA (Section 150))

Environment Southland will charge for the provision of information and advice relating to the following:

- flood hazard assessments;
- hazard information and advice;
- technical information and advice;
- property information;
- provision of historic information and records.

Provision of other information or services where costs, including staff time, are incurred by Environment Southland. Actual and reasonable costs will be charged for the provision of information, documents and technical advice. The first half hour of staff time involved in providing the service will not



be charged, after which the total staff time spent providing the service may be charged as well as mileage and disbursements.

### Local Government Official Information and Meetings Act 1987 (Section 13(1A))

Environment Southland may seek to recover reasonable costs for the supply of information requested under the Act. Council reserves the right to charge for the provision of information above half an hour of time taken responding to a request. Council may also exercise its right not to charge for a request where the costs amount to less than \$50. Council may require payment in advance.

Staff time will be charged at the rate of \$38 per half hour. Photocopying is charged in accordance with page 3.

Upon receipt of a request for information, if the Council decides to release information, it will advise the requestor of any decision to charge, the estimated amount of the charge, how the charge has been calculated, any requirement to pay in advance, and advise of the right to seek a review by an Ombudsman of the estimated charge. No action in compiling the information will occur until such time as the requestor has agreed to cover the estimated costs.

### Building Act 2004 (Section 243)

The following charges will apply to the Dam Safety and Building Control activities.

**Table 7 – Project Information Memorandum for a Dam**

Activity	Description	2022/23 (GST exclusive)	2022/23 (GST inclusive)
Project Information Memorandum for a Dam (PIM)	Preliminary fixed charge payable at the time of lodging an application for a PIM for a dam.	\$1,000	\$1,150
	Fixed charge for the issue of a Resource Management Certificate under Section 37 of the Building Act 2004.	\$120	\$138
Notices to Fix (NTF)	Issue of NTF	Actual cost based on time and disbursements.	Actual cost
	Inspection(s) of building work under NTF	Actual cost based on time and disbursements.	Actual cost
	Offence proceedings for failure to comply with NTF	Actual cost based on time and disbursements.	Actual cost
Any other activity under the Building Act		Actual cost based on time and disbursements.	Actual cost

## Southland Regional Council Navigation Safety Bylaws

Schedule 2 of the bylaws lists processing fees for various activities such as:

- Hot Work Permits;
- Requests for Shut Down of Motive Power;
- Speed Uplift.

Currently, there are no processing fees set for these activities. These fees may be set by Council resolution at any time.

## Annual coastal occupation charges (Regional Coastal Plan p 9.1.9)

Policy 9.1.9 of the Regional Coastal Plan sets out the regime for establishing a coastal occupation charging regime to persons who occupy Crown land, to the full or partial exclusion of others, in the coastal marine area of Southland. The Council established these charges under Section 401(A)(3) of the RMA prior to 1 July 1999.

Rule 9.1.4 of the Regional Coastal Plan sets out:

- the circumstances when the coastal occupation charge will be imposed;
- any exemptions from a charge;
- circumstances when a charge may be waived;
- the level of charge; and
- an indication of how the money received will be used.

The level of the charges, as at 30 September 1998, are specified in Rule 9.1.4, and these charging rates are linked to the Consumer Price Index (CPI) for inflation. The amount of the charge will be based on the specified charges as at 30 September 1998, with any increase or decrease calculated from the change in the CPI.

**Table 8 – Activity charges as at 30 June 2022**

Activity	Description	2022/23 (GST exclusive)	2022/23 (GST inclusive)
Commercial activities, excluding Riverton Harbour wharves	Any structure, marine farm, boat building/repair structure, boatshed or other commercial activity	\$698	\$802.70
	Boat storage facility on water (for more than 10 boats), including marinas, moorings, boat parks or canal housing, plus:	\$698	\$802.70
	- additional sum for every berth or set of pile moorings (per metre of berth per annum)	\$20	\$23
	- additional sum for every swing mooring	\$138	\$158.70
Non-commercial activities, excluding Riverton Harbour wharves	Structures up to and including 14 m <sup>2</sup>	\$100	\$115
	- Structures between 14 m <sup>2</sup> and 28 m <sup>2</sup>	\$189	\$217.35
	- Structures between 28 m <sup>2</sup> and 56 m <sup>2</sup>	\$378	\$434.70
	- Structures between 56 m <sup>2</sup> and 84 m <sup>2</sup>	\$476	\$547.40
	- Structures exceeding 84 m <sup>2</sup>	\$698	\$802.70
	- Any boatshed	\$189	\$217.35

Activity	Description	2022/23 (GST exclusive)	2022/23 (GST inclusive)
Other activities (commercial or non-commercial), including Riverton Harbour wharves	Any pipeline used solely for individual domestic purposes (including stormwater and water supply purposes)	\$100	\$115
	Any pipeline (other than above) or submarine or buried cable - plus additional sum if longer than 30 m (per 30 m length per annum) - up to a maximum sum per annum	\$142 \$26 \$698	\$163.30 \$29.90 \$802.70
	Any pile moorings (other than pile moorings in a boat-storage facility) - or per metre per annum, whichever is the higher sum	\$100 \$20	\$115 \$23
	Any swing mooring for which preferential or exclusive use is required (i.e. moorings that require a coastal permit under Rule 13.2.8, Regional Coastal Plan)	\$138	\$158.70
	Any wharf in Riverton Harbour - per metre length per annum	\$14	\$16.10

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